

# Swing 'n' Country Board Meeting

November 29, 2011

Meeting was called to order at 7:25 p.m.

Present: Jerry Kieras, Don Moeller, Rich Cooper, Deborah Sitter, Ingrid Dubman, Karen Saunders, Leah Noparstak, Gary LaForte, Holly Hayek, Tom Kostoff and Alisa Winkler.

Absent: None

Mission Statement was read by Gary LaForte.

## Member Presentations

- ❖ None

## President's Report

- ❖ Holly presented a revised business card layout to the board. Minor adjustments were suggested and made. Ingrid moved/Karen seconded that we accept the adjusted business card. **Motion passed.** Holly will go ahead and get pricing to order them with the goal to have them at the December 16<sup>th</sup> dance.
- ❖ Even though we had computer training at our last board meeting, Jerry said that board members need to take the time to sit down and play around with the software. Leah will send the training by email to Jerry for clean-up and Jerry will then send it to all board members.
- ❖ For insurance purposes, 2012 waivers will need to be signed by all starting in January.
- ❖ Leah reported that only four (4) committee descriptions were missing: Treasurer, Life Membership, Special Events and Decorations.

## Treasurer's Report

- ❖ Karen moved/Gary seconded that we accept the altered September report. Vote was unanimous. **Motion passed.**
- ❖ Ingrid moved/Leah seconded that we accept the October report. Vote was unanimous. **Motion passed.**
- ❖ Rich received a check with a minute shortage for a membership fee and requested that we accept the check as is. Rich moved/Leah seconded that we accept the membership fee check as is. **Motion passed.**

## Secretary's Report

- ❖ Don moved/Tom seconded that we accept the report. Vote was unanimous. **Motion passed.**

## Committee Reports

### Special Events

- ❖ Final details were discussed regarding the annual holiday party to be held this coming Friday. Tom and Alisa have all items and jobs covered and only a few minor adjustments to the plans were made. Great job done!

### **Budget Review**

- ❖ Rich discussed all budget reports given him by committee heads. Items were added or altered to adjust for the expenses coming in the year ahead. Rich will email the adjustments made to the budget to board members for discussion at our next board meeting in December.

Next meeting is December 6, 2011.

### **Adjournment**

Leah moved and Gary seconded that the meeting be adjourned at 10:00 p.m.. Vote was unanimous. Motion carried.

Respectively submitted,

Deborah E. Sitter