

Swing 'n' Country Board Meeting

January 17, 2012

Meeting was called to order at 7:00 p.m.

Present: Jerry Kieras, Rich Cooper, Deborah Sitter, Ingrid Dubman, Karen Saunders, Leah Noparstak, Gary LaForte, and Holly Hayek.

Absent: Don Moeller, Tom Kostoff and Alisa Winkler.

Mission Statement was read by Deborah Sitter.

Member Presentations

- ❖ None

President's Report

- ❖ Leah compiled all committee job descriptions into Word documents and presented them to the board for review. Adjustments were made. Leah will send to the board the final copy of all submitted job descriptions upon her completion. Thank you Leah!
- ❖ Spread sheet training will again be done when the new board has been chosen.
- ❖ The Holiday party was a success with 74 in attendance for the dinner and an additional 39 attending the dance. Positive feedback was received through the board members. Thanks to our committee chair person Tom for purchasing the centerpieces and prizes and arranging the menu with Joanne. A special thanks to Ingrid and Jim for all their time and effort in making the room look so festive with many decorations. We all enjoyed meeting "Scotty", the beautiful bird belonging to Lou and Jan Chatroop. All your hard work was MUCH appreciated!
- ❖ Dates for the next couple of board meetings have been set: February 28th, March 20th, and April 24th.
- ❖ We are looking for interest from our members to join the board and bring your ideas and energies to the club by serving a one year term.
- ❖ On December 5th, 2011, Ingrid moved/Karen seconded that we spend the donated funds (from an anonymous person) on a raffle using ½ of the money given as a free Dance Camp ticket, 1 monthly lesson of their choice and 3 lesson/dance entrances at our dances. Motion passed.
- ❖ Bob Kowal won a free DanceCamp pass at the December 16th dance thru the donated funds from a non-designated member. Funds still remain for continued disbursements at future dates.
- ❖ On Friday night dances, the D.J. will start announcing the instructor's name before the lesson begins. Leah will add this procedure to the Music Committee Job Description.
- ❖ Committee and Board members were reminded to take advantage of the free pass to DCC by volunteering 8 to 10 hours of work. Please contact Tobi.

Treasurer's Report

- ❖ Leah moved/Gary seconded that we accept the November report. Vote was unanimous. Motion passed.
- ❖ Karen moved/Ingrid seconded that we accept the December report. Vote was unanimous. Motion passed.

- ❖ On December 7th, 2011, via email, Ingrid moved/Karen seconded that we accept the 2012 budget as presented by Rich. **Motion passed.**
- ❖ All 1099's have been sent out and the report has been sent to the IRS.
- ❖ Our annual dues of \$471.00 have been paid to the Fast Dance Association.
- ❖ Our six (6) month storage fee has also been paid.

Secretary's Report

- ❖ Ingrid moved/Holly seconded that we accept the report. Vote was unanimous. **Motion passed.**

Committee Reports

Happenings

- ❖ **Holly** has been asked to continue her function of proof reader for 2012-2013. Her amazing talents as a technical writer are appreciated! Thank you Holly!
- ❖ A Dance Camp Chicago email marketing schedule has been submitted to Leah.
- ❖ Soleman Krebs, our current teacher of the month, is providing forward information on the lessons he is going to teach. He is very proactive on promoting his lessons. Thank you Soleman!
- ❖ Judi mentioned her awareness of making sure we proportion information regarding elections, DCC and regular SNC information thru emails. With the club having a wide spectrum of computer literacy, she has also mentioned her concern with users of Smart phones. Our monthly issue can be cumbersome for them.

Website

- ❖ Tobi has requested that **Judi** put a banner on the main SNC web site regarding DCC noting that volunteers are needed and to please contact her.
- ❖ Roger hasn't received the 2nd monthly dance lesson information for September thru November 2012. Otherwise, the website is complete through August 2012. **Ingrid** will get this information to Roger.
- ❖ Happenings is up to date through January 2012 and the board meeting minutes are up to date through the October 2011 meeting.
- ❖ Photo galleries have been posted for the Holiday Dinner Dance, Pajama Party Dance and the Meet the Instructor's Dance.
- ❖ Roger has paid three (3) web hosting fees that were due. He will investigate whether cheaper fees can be obtained thru other websites yet still maintain good services. He has also paid annual fees for Web Site Hosting and Domain name registrations.

Archive

- ❖ A complete copy of the SNC website was transferred to the archive on 1/11/12.
- ❖ Roger has put Dance Camp Gazettes and Programs for 1999 through 2011 in the Archive. He is missing 2006 and 2008. **Roger** will notify **Judi** to get these years to him. SNC flyers through August 2011 have been put in the archive as well. He needs anything after August. . Also missing is the 2011 budget. **Rich** will get these missing budget items to Roger.
- ❖ Roger recommends that the QuickBooks database be included in a backup from time to time. Perhaps the final copy of our Job Descriptions should be included in the archive for future club board members as well.

Marketing

- ❖ Flyers have been sent to Jerry for printing for the months of February thru April.
- ❖ Judi is posting upcoming events such as Dance Camp and open positions for the board elections.

Education

- ❖ The year calendar is completed for all the monthly lessons and Friday night dances. One contract remains outstanding.
- ❖ The MEET THE TEACHERS NIGHT was a success last year so we will schedule it again for this year.
- ❖ Themes for our dances will be finished by next week. Ingrid will forward them to Judi, Roger and the Board.

Hospitality

- ❖ The average cost per person for December was \$.86. We had 111 attendees at the December 2nd dance and 94 attendees at the December 16th dance.

Music

- ❖ We have had some complaints regarding the thought that our songs are too long for beginners. All board members are being asked to observe the amount of time needed for couples to begin dancing on the floor. It was suggested to sit by the DJ for at least three (3) consecutive songs to document our results.

Membership

- ❖ We are continually receiving renewal fees. Having approximately 304 members, as of the end of December, 34 need to renew in January and many others in later months.

Dance Angels

- ❖ Judi has put a request in Happenings for new volunteer Dance Angels. Two people responded but have yet to show up at the dances. Much appreciation to Marla for helping out!

Life Membership

- ❖ Julie Hein and Stephanie Kusibab have agreed to be on board for this committee. Currently we have one (1) nomination for life membership which is Ken Kaiser.

For the Good of the Club

- ❖ We received a lovely constructive email from one of our long-time respected members, Val Ensalaco. It was read to the board and her suggestions were noted.

Next meeting is February 28th, 2012.

Adjournment

Holly moved and Deborah seconded that the meeting be adjourned at 10:00 p.m.. Vote was unanimous. Motion carried.

Respectively submitted,

Deborah E. Sitter

