

# **Swing 'n' Country Board Meeting**

## **June 16, 2014**

Meeting was called to order at 7:23p.m.

Present: Rich Cooper, Marcia Emmett, Gary LaForte, Reike Moskal, Chris Peterson, Susie Kaplan, Leah Noparstak, Ingrid Dubman, Don Moeller

Absent: Karen Capria

Member Guest Present: Marina Moeller

Mission Statement was read by: Marina Moeller

### Treasurer's Report

- The Cash Basis Profit & Loss for May 2014 was a loss of \$250.
- The loss was a result of instructor bonuses for both April and May being paid in May and the \$250.00 Federal & State tax preparation expense incurred in May.
- The Treasurer's report for May 2014 was approved after a Motion by Leah and a Second by Susie
- The 2014 Budget was approved after a Motion by Don and a Second by Marcia.

### Secretary's Report

- April Minutes were approved after a Motion by Reike and a Second by Don.
- It was requested that the ACTION ITEM report be resurrected.
- Chris will follow up with Deb (last year's Secretary) for a copy of that spreadsheet.
- Leah said she would get posted to the website a list of all Committees and their members – adjust May minutes to reflect this.

### **Committee Reports**

#### Audit Committee

- Ingrid & Marcia plan to meet soon to audit the books.
- Susie will ask Roger if he wants to continue on the Audit Committee.

#### Hospitality

- Reike said that Carey Schug came through with fresh strawberries for the last dance.
- We continue to receive donations in our "boot" that is used for the next month's hospitality treats.

#### Dance Camp Chicago

- Currently in the process of finalizing the staff; flyer will be ready to debut at Chicagoland Dance Festival.

#### Operations

- Don has the external Hard Drive and will give to Roger.

#### Marketing

- Now that Ingrid is back from vacation, they should be meeting soon.
- There was a question about how to get on the HAPPENINGS email list.
  - Due to spam rules, Constant Contact requires signing up on-line.
  - Leah will adjust the waiver to also include automatic sign-up for Happenings as well as the dates.

### Education

- A teacher for November is still needed.
- Ingrid will follow up with Ronnie Debenedetta, Alex Arteaga, Brittany Bartler.
- We need more Country instructors.

### Website

- The website is up-to-date through May 2014.
- The problem of accessing the website via [www.swingncountry.net/schedule](http://www.swingncountry.net/schedule) has been resolved.

### Music

DJs for the last half of this year:

July 18<sup>th</sup>: Matt

August 1<sup>st</sup>: Ken

September 5<sup>th</sup>: April

September 19<sup>th</sup>: April

October 3<sup>rd</sup>: Ken

October 17<sup>th</sup>: Ken

November 7<sup>th</sup>: Matt

November 21<sup>st</sup>: April

December 5<sup>th</sup>: Matt

### Life Membership Committee

- The process is on Hold

### Volunteers

- Susie will send Judi a request, to post in Happenings, the need for more volunteers for clean-up after the Friday dances.
- Board closer for the July dance: Rich.
- Board closer for the August dance: Marcia.
- We discussed the issue of how to compensate volunteers who close.
- We also discussed a list of duties for the closing volunteers.

### Dance Angels

- We had none at the last dance. We will have them at the July dance.

### Special Events

- Discussion about the Holiday Dance will be tabled until the August meeting.

### Membership

- The need for membership cards was discussed.
- Also discussed: resurrecting the old Pink Cards and could they be ready for September - Leah
- Also discussed: refrigerator magnets. Don to ask Glen or Nancy who they purchase their magnets from and how much.

New Business:

- Last minute changes in staffing: call rather than email.

Flyers:

- Leah will update the 3 Month Flyer (July, August, September) and the July/August flyers and Don will print.

Chicagoland Discount for SNC members:

- Leah will follow-up with Randy for the code.
- Suggest payment to be made with a check rather than a credit card to get the \$10 discount.
- Susie agreed to have Jeffries' send CDF flyers to her house and make sure they get to July's dance.

Placing SNC flyers at other dance events:

- Leah will follow up with identifying who's going where and who can take them.

Misc:

- Karen will write an email regarding membership renewals.
- Sometime in July or August, Leah will hold an in-service, at Ingrid's, on how to run the Front Desk and the Excel program.
- \$50 was transferred from Gary to Ingrid for the cash register.

Adjournment ... at 9:11pm

Next meeting is July 21<sup>st</sup>.

The following are meeting dates for the remainder of the year:

August 11<sup>th</sup>

September 22<sup>nd</sup>

October 20<sup>th</sup>

November 17<sup>th</sup>

December 15<sup>th</sup>