

THE INFORMATION ABOUT YOU COLLECTED BY SWING N COUNTRY DANCE CLUB IS SUBJECT TO THIS PRIVACY POLICY.

BY DISCLOSING PERSONAL INFORMATION TO US, YOU AGREE TO THE TERMS OF THE POLICY.

Swing N Country Dance Club recognizes the importance of protecting the privacy of our members and visitors to our web site while permitting us to conduct legitimate club business by providing services and information of interest to our members and visitors. Our privacy policy is stated below:

Collection and Storage of Information

We will collect certain personal information, including your name, address, telephone number(s) and email address, when you join our club and/or subscribe to our email newsletter. We maintain this information in our member database and/or our email newsletter address database.

The Swing N Country membership databases are maintained on computers with up-to-date anti-virus and firewall protection. Swing N Country is not responsible for electronic compromise of user data by means not protected by reasonable anti-virus and firewall protection mechanisms.

Use of Information

This information is used to provide services and information related to club activities including club dance lessons, club dances, our newsletter *Swing N Country News*, our e-letter *Happenings* and our annual *Da Dance Camp* event;

This information is also used to improve our web site, to improve our events, and to contact you with any club related business;

We will never share or sell or rent your name, postal address, telephone number(s), or email address with anyone or any corporation or any other club. We will, however on rare occasions, allow other clubs to distribute information via our mail or e-letter lists; all non-club mails will be pre-approved by the club board. Further, we will not share your information with club members for use in non-club communications without your prior approval. Access to this information is available only to Swing N Country board members and officers and specific club members with need to know such as for mailing *Swing N Country News*, for emailing *Happenings*, for running or promoting club events, or for running or promoting other dance related activities or news.

E-letter Mailing Policy

You receive our e-letter *Happenings* because you have asked to receive it by providing your email address on a registration form or to the email database manager or have subscribed using the procedures provided on our web site;

Every email sent by *Swing N Country Dance Club* will include instructions for being removed from the email distribution list.

Web Site Policy

The *Swing N Country* web site <http://www.swingncountry.com> does not set nor access cookies on your computer.

The *Swing N Country* web site does not record the IP address of the computing device being used to access the web site. However, *Swing N Country* is not responsible for collection of IP addresses by our web site host facility.

Your Rights

You may review and approve the information about you collected in our member database by contacting the club president in writing. Upon request, we will remove that information from our database or change/correct personal information that you state is erroneous.

Privacy Contact

Questions regarding this policy should be directed to the president of Swing N Country Dance Club, P.O. Box 59508, Schaumburg, IL 60159-0508

This privacy policy is publicly available on the *Swing N Country* web site and will also be provided to all new members in printed form.